



PROVINCE OF QUÉBEC
CITY OF BEACONSFIELD

BY-LAW BEAC-154

**BY-LAW CONCERNING THE ESTABLISHMENT OF A FUND DEDICATED TO EXPENSES
RELATED TO HOLDING AN ELECTION**

Adopted at special meeting of Council
held on December 21, 2023



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BY-LAW CONCERNING THE ESTABLISHMENT OF A FUND DEDICATED TO EXPENSES RELATED TO HOLDING AN ELECTION

At a special meeting of the City of Beaconsfield's Municipal Council, held at the Council Chamber, 303 Beaconsfield Boulevard, Beaconsfield, Québec, December 21, 2023, at 8:15 a.m.;

WERE PRESENT: His Honour the Mayor Georges Bourelle, Councillors Dominique Godin, Robert Mercuri, David Newell, Roger Moss and Peggy Alexopoulos

ABSENT: Councillor Martin St-Jean

CONSIDERING sections 278.1 and 278.2 of the *Act respecting elections and referendums in municipalities* (RLRQ, chapter E-2.2);

WHEREAS a general election must be held every four years and that this entails major expenses in the election year;

WHEREAS section 278.1 stipulates that every municipality must establish a fund reserved for the financing of expenses related to the holding of an election;

WHEREAS section 278.2 provides that the fund shall be made up of the sums allocated to it annually by the Council, after consulting the returning officer, and the interest earned thereon;

WHEREAS a notice of motion of this by-law was previously given and a draft by-law was tabled at the regular Council meeting held on December 18, 2023, at 8 p.m.;

On motion of Councillor David Newell, seconded by Councillor Roger Moss, and UNANIMOUSLY RESOLVED:

CONSEQUENTLY, THE MUNICIPAL COUNCIL DECREES AS FOLLOWS:

SECTION 1 PREAMBLE

1.1 The preamble forms an integral part of this by-law.

SECTION 2 CREATION OF A RESERVED FUND

2.1 A fund reserved for the financing of expenses related to the holding of an election is hereby created (hereinafter referred to as the "Reserved Fund").

ARTICLE 3 CONSTITUTION OF THE FUND AND ALLOCATION

3.1 The Reserved Fund is made up of an amount not exceeding \$300,000.

3.2 In order to provide for the appropriation of the funds necessary for the constitution of this Reserved Fund:

- a) The sum of \$287,159.16 is transferred to the Reserved Fund created by this by-law from the surplus allocated for this purpose.
- b) For fiscal years after 2025, the City will make an annual appropriation according to the formula indicated in the fourth paragraph of section 278.2 of the *Act respecting elections and referendums in municipalities*.
 - i. However, for the purposes of the 2025 and 2029 elections, it will be necessary to take into account the cost of the two most recent general elections, excluding the 2021 election.
- c) The interest generated by the sums thus allocated shall form part of the reserve up to the amount projected.

3.3 The funds required for the annual allocation indicated in section 3.2 b) shall be drawn from the unallocated operating surplus and paid into the Reserved Fund on or about 31 March of each year.



ARTICLE 4 USE OF THE FUND

4.1 The amounts available in the Reserved Fund must be used solely to pay expenses relating to the holding of an election. In the event of a general election or by-election, the electoral officer must, in priority to any other fund, reserve or revenue, use the amounts contained in the Reserved Fund to finance the expenses related to the holding of that election.

4.2 If the Fund is used to finance a by-election, the Municipal Council must reimburse the sums used by the time the next election is held.

ARTICLE 5 SURPLUSES

5.1 Any excess of revenues over expenses will remain in the Fund reserved for future use.

ARTICLE 6 DURATION

6.1 The Reserved Fund is for an indefinite period.

ARTICLE 7 COMING INTO FORCE

7.1 This by-law comes into force in accordance with the law.

MAYOR

CITY CLERK